KCHBA
HOME BUILDERS
CHARITABLE FOUNDATION

Grant Request Form

Thank you for your interest in submitting a Home Builders Foundation Fund grant application. We encourage you to thoroughly review our foundation's mission and priorities prior to filling out the application. Broadly, the HBA Foundation Funding goals encompass three main areas:

- Increasing career opportunities in the skilled trades by supporting educational programs and job training resources related to the construction industry
- Charitable causes, such as human services like transitional and supportive services and housing support initiatives
- Support the revitalization of Kansas City area communities

Please fill out the information below for consideration.

GENERAL INFORMATION

Organization Name:_____

Mailing Address:_____

Contact Name:_____

Contact Job Title:_____

Website:_____

Email:_____

Phone:_____

HOME BUILDERS ASSOCIATION
OF GREATER KANSAS CITY
Homeownership for All

600 E. 103rd St. Kansas City, MO 64131 | 816-942-8800 | www.kchba.org

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ELIGIBILITY REQUIREMENTS

To determine whether your organization or project is eligible to submit a proposal, please provide the following:

U.S. Federal Taxpayer Identification Number (TIN): _____

Organization Type: _____
(The type or category that best describes your organization)

Geographic Area Served: _____
(The geographic area that best describes the location of the population your request targets)

Focus Area: _____
(The focus area that best describes your request: educational, community development/redevelopment or other charitable request)

Population/Age Served:
(The characteristics of the population of your request)

Percentage of Revenue Spent on Programs Relative to Overhead: _____

Type of Support:
(Type of funding requested: operation support, project support, etc.)

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GRANT PROPOSAL

Please provide the following information to assist the Foundation Committee in better understanding your request.

Mission Statement:

Affiliate Organization Information:_____
(Please indicate if your organization is an affiliate of another organization; include the name of that organization)

Operating Expenses and Year:_____
(The operating expenses for your organization and the year for which this number is reported)

Revenue and Year:_____
(The incoming revenue for your organization and the year for which this is reported)

Project Budget:_____
(The overall budget or cost for the project associated with this request)

Funding Amount Requested:_____
(The amount you are requesting from the HBA Foundation Fund)

Problem Statement:
(Define the problem or issue you are working to address)

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Project Description:
(Provide a summary of how the grant, if received, would address the problem)

Request Summary:
(Provide a brief description of how the funding requested will be used. Be specific about what the solicited HBA grant will fund)

Success Factors:
(Summarize the goals of your program and how you will measure the project's success. Please provide data, numeric evidence and metrics, if possible)

Number of persons expected to be served or impacted with this grant:_____

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Expected beginning and end date of this project:_____

Please list any other funding sources that will support this project:

In addition to this Grant Request Form, please submit the following:

- A letter of IRS charitable status approval
- Any marketing materials about your organization to help the foundation committee better understand your organization and its mission

Submit your application and any other materials to Kari English at Kari@kchba.org. For questions, please contact Kari at 816-733-2213.

The Home Builders Association's Foundation Fund Committee meets twice a year to review requests. If it is determined that the proposed project is aligned with the mission of the Foundation, you will be notified by a member of the Home Builders Association Foundation Committee or a KCHBA staff member.

Thank you for your request!